

GENERAL DATA PROTECTION REGULATION (GDPR)

Ladies and Gentlemen!

As of May 25, 2018, Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016 on the protection of individuals with regard to the processing of personal data, on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation – “GDPR”), we would like to inform you about the rules of processing personal data.

In accordance with Article 13 and Article 14 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons in regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 /EC (Official Journal of the European Union L. 2016.119.1), we inform you the administrator of your personal data is:

Koszalin Agency for Regional Development JSC (KARR S.A.)
Przemysłowa 8
75-216 Koszalin

Under Art. 37 sec. 1 letter a) GDPR. The Administrator has appointed a Data Protection Officer (DPO) who supervises personal data processing on his behalf. You can contact the DPO via email at iod@karsa.pl.

We process your personal data to comply with legal obligations that arise from the scope of our activity*, and Art. 6 sec. 1 letter c) and Art. 9 (2) (b) and (h) of the GDPR Regulation (EU) 2016/679 of the European Parliament and of the Council of UE of 27 April 2016 on the protection of individuals concerning the processing of personal data and the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

The administrator processes your personal data in a strictly defined, minimum scope necessary for the performance of the contract between KARR JSC and the country. In special situations, the administrator may transfer/entrust your data to other entities. The basis for the transfer/entrustment of those data are either legal provisions (e.g., the judiciary, tax administration, institutions related to the service of broadly understood EU funds, entities connected to the management of the social area - ZUS, PFRON), or accordingly constructed, ensuring the security of personal data, data entrustment agreements to processing (e.g., with entities from the ICT and telecommunications sector, data processing).

Koszalin Agency for Regional Development JSC (KARR S.A.) stores your personal data for a period that is necessary for achieving the processing objectives and following the archiving dates specified by the competence acts, or the Act of June 14, 1960, Code of Administrative Procedure (Journal of Laws of 2017, item 1257) and the Act on July 14, 1983, on the national archival resource and archives (Journal of Laws of 2018, item 217), including the Regulation

of the Prime Minister of January 18, 2011, on office instructions, uniform material lists of files and directions on the organization and scope of operation of company archives.

Every person, excluding exceptions reserved by legal rules, may:

- access personal data,
- correct (rectify) personal data,
- erase or restrict processing of personal data,
- file a claim against the processing of personal data.

To exercise previously mentioned rights, you one can visit, e-mail the Personal Data Administrator's office, or address the correspondence directly at karrsa@karrsa.pl.

In a situation when the processing of your personal data takes place on the basis of your consent, you have the right to withdraw this consent at any time. This withdrawal does not affect the lawfulness of the processing which was carried out on the basis of your consent before its withdrawal.

If you believe that the processing of your personal data violates the provisions of the Regulation, you have the right to lodge a complaint with the supervisory body, i.e. the Head of the Personal Data Protection Office:

The Office for Personal Data Protection
Stawki 2
00-193 Warszawa

Depending on the sphere in which personal data is processed at Koszalin Agency for Regional Development JSC, providing personal data is a statutory, voluntary, or contractual requirement. In specific cases, it can be a condition for concluding a contract. About the details concerning the basis for collecting personal data, the possible obligation or voluntariness of providing them, and the potential consequences of not providing it, you will be informed by the appropriate units of the Administrator.

Your personal data will not be processed in an automated manner, including in the form of profiling.

* Koszalin Agency for Regional Development JSC (KARR S.A.) process personal data based on the following legal bases:

1. Act of June 26, 1974, the Labor Code (Journal of Laws of 2018, item 108),
2. Act of October 13, 1998, on the social insurance system. (Journal of Laws 2017, item 1778),
3. Act of September 29, 1994, on accounting (i.e. Journal of Laws of 2018, item 395),

4. Act of 27 August 2009, on public finance (i.e. Journal of Laws 2017, item 2077),
5. Act of March 11, 2004, on tax on goods and services (i.e. Journal of Laws of 2017, item 1221),
6. Act of January 29, 1994, Public Procurement Law (Journal of Laws of 2017, item 1579),
7. Act of June 14, 1960, Code of Administrative Procedure (Journal of Laws of 2017, item 1257),
8. Act of April 24, 2003, on public benefit activities and volunteering (Journal of Laws of 2018, item 450, as amended),
9. Act of 11 July 2014, on the principles of implementation of programs in the field of cohesion policy financed in the financial perspective 2014-2020 (Journal of Laws of 2017, item 1460, as amended).